

Last Name	First Name	MI	Social Security Number
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SOUTHWEST CARPENTERS VACATION, SICK LEAVE AND PAID TIME OFF TRUST

The Southwest Carpenters Vacation, Sick Leave and Paid Time Off Trust will distribute Benefits as follows:

- Automatically on **December 1st** for eligible, enrolled Participants who have accrued benefits according to the applicable Labor Agreement for hours worked through August of the current year via direct deposit or physical check.
- Automatically, if elected, on **July 1st** for eligible, enrolled Participants who have accrued benefits according to the applicable Labor Agreement for hours worked through February of the current year via direct deposit **ONLY**.
- Effective July 1, 2022 On Demand Early Withdrawals are available upon request through MemberXG to eligible, enrolled Participants who have accrued benefits according to the applicable Labor Agreement via direct deposit **ONLY**. This option is available to Participants up to two (2) times per calendar year. See the SPD for details.

Participants may choose to receive an automatic distribution in July and December or **ONLY** in December. **Please note that July distributions are ONLY made via direct deposit.**

CHECK ONE

<input type="checkbox"/> Receive ONLY a December Distribution (Direct deposit preferred, paper check available)	OR	<input type="checkbox"/> Receive a July Distribution and December Distribution (only by direct deposit)
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Participants may choose to receive their distribution by physical check to the address on file in December, or by direct deposit to their bank account (available for December and Early Withdrawals). The participant must be a listed owner of the account used for direct deposit.

CHECK ONE

<input type="checkbox"/> Distribution by Direct Deposit	OR	<input type="checkbox"/> Distribution by Physical Check (December Distribution ONLY)
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For distribution via direct deposit, attach a voided check or deposit slip with the Participant's name printed by the financial institution.

To authorize an electronic distribution to your bank account you must provide a voided check, direct deposit slip or a direct deposit authorization form. Your Vacation distribution will be sent to the account you indicate until you revoke or replace this authorization in writing or until an electronic distribution is rejected by your banking institution.

By providing your banking information you agree that you will reimburse and indemnify the Southwest Carpenters Vacation Trust, if you are not the person entitled to benefits, and that you are responsible for verifying the banking information you provided. You hereby authorize the Southwest Carpenters Vacation, Sick Leave and Paid Time Off Trust to make credit or debit entries as adjustments for any error made to your bank account. The Southwest Carpenters Vacation, Sick Leave and Paid Time Off Trust is not responsible for lost or stolen funds once deposited to the bank account information you have provided.

Signature	Date